

HHK VOLUNTEER AND STAFF MEETING Nov 6

Volunteer & Board Meeting
Sunday, Nov 6 · 2:30 – 3:30pm
Google Meet joining info

Video call link: <https://meet.google.com/dzx-fmgr-ubq>

In Person: Karin, Chris, Ginger, Lucho, Joann, Zoe, Ariel, Danise, Koa, Katelynn, Tina
Online: Madison, Moana,

***New information in bold or highlighted - -**

1) Participant Counts (Oct 1 - Oct 31 , 2022):

126 lessons (31 therapeutic = 25%) in 3 weeks and 1 rain out (42 avg /wk) - 11 new riders (plus campers & scouts) - 4 interisland, 4 mainland, 0 international

CAMP - 127/225 tickets sold

BOY SCOUTS - 11 riders from oahu

Age	4	5	6	7	8	9	10	11	12	13	14
# attended	4	7	5	8	9	12	5	6	1	0	0

Plus Fall Fair at KCA - #'s rode ????? / \$1200

Halloween Photoshoot October 31- # 23 attended

United Way Campaign has now ended time to get corporate sponsorship for “Ducks in the Ditch”, “Poop Drop”, and possible visiting instructor housing.

PLEASE HELP SPREAD THE WORD ON OUR :

Amazon Smile: “Equine Therapy Inc, Lihue HI”

SUBSCRIBE TO OUR WEBSITE TO GET ALL MAILINGS and read prior meeting agendas on the volunteer tab (scroll to the bottom)

HAVE YOU TURNED IN YOUR 2022 volunteer/employee packet?? We need all these paperworks as we aim for premiere level accreditation.

Carriage: Arrived Thursday 9/29. DRIVING WORKSHOPS will be held Thanksgiving and President's Day Weekends. IT IS TIME TO LEARN TO GROUND DRIVE/LONG LINE *Harnesses are here. Time to ground/long line train Chip, Rowdy, Lollipop and Jellybean Should cut bridle paths on Lollipop and Jelly Bean. To Learn How to Hitch the Mini's <https://youtu.be/SCLiNaMjEI> (14:39 minutes long)

Arena: rails are here Need to construct 130 x 260 arena in front acreage in addition to another bridge, several pastures (with water lines) and trails before then—**PLEASE pick rocks for 1 hour per week** to help make sure the new arena location is hazard free.

CAMP Dec 19-23

3 stations . 1hr 15 min per station. Need commitments from station leaders and aids ASAP.

- *December camp t-shirt: horse colors & body types & signs of a healthy horse
 - *June: gaits of the horse & grooming and tack
 - *March: spring cleaning - - any of the above
 - *July Camp t-shirt: Emotions of the Horse, and conformation of the the horse (with skull and hoof)
 - *October camp t-shirt: mythical horse-like creatures & evolution of the equine
-

2) Paid Staff Updates & Refresh:

UNTIL FURTHER NOTICE: THERE WILL BE NO TROTting, CANtering OR GALloping OUTSIDE OF THE ARENA. No CANtering when riders of lower ability are in the arena. HORSES ARE TO BE KEPT AT A WALK ON THE POND TRAILS.

UNTIL FURTHER NOTICE: THERE WILL BE NO STAFF/VOLUNTEER RIDES WITHOUT GINGER PRESENT/UNDER THE GUISE OF A LESSONS, STAFF TRAINING, OR HORSE SCHOOLING.

PATH FACILITY ACCREDITATION ANDREA - Do you have anything to report? Delayed until after Driving Workshop

Next PATH submission deadlines: We have grant funding to pay for 1 more CTRI. (We also have funding to pay for Driving cert in Nov/Feb)

Accepting applications through November 11, 2022 for February 4-19, 2023 testing.

Accepting applications through March 10, 2023 for June 3-18, 2023 testing.

Accepting applications through June 16, 2023 for September 9-24, 2023 testing.

Accepting applications through September 2, 2023 for November 25-December 10, 2023 testing.

*****Lesson Plans- THIS MONTH FOCUS:**

Nov	Diabetes/Learning Disabilities	Diabetes	Learning Styles & Special Needs
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NEW EMPLOYEE MANUAL AVAILABLE ON WEBSITE > VOLUNTEER > ALL THE WAY AT BOTTOM -- ALL VOLUNTEERS & PAID STAFF SHOULD READ IT - - NEED TO SIGN LAST PAGE

THIS IS DIFFERENT THAN THE VOLUNTEER MANUAL located on our website www.healinghorseskauai.org > VOLUNTEER > VOLUNTEER MANUAL and make sure that you submit a new 2021 Volunteer Application to Ginger -- updated manual with PATH policies coming January...last page must be signed and submitted to Ginger

Instructor Staff: is expected to have the horse groomed and tacked, and horse leader and sidewalker **debriefed** prior to the arrival of their student for mounted lessons. Tardiness is unprofessional and no longer acceptable.

DO NOT HAND FEED TREATS - USE BOWLS-AND DO NOT DO IT EVERY TIME--HORSES ARE STARTING TO ANTICIPATE AND GET NIBBLY

Instructors make sure helmets are being put away properly

Please read and follow the arena rules sign

Reminder to practice emergency dismounts with 1x each client this month, so they are not scared when done for real.

***Train Volunteers in every skill you ask of them- be honest about what is expected, Observe Performance, Provide Leadership, Lead by Example, Engage, Encourage, Educate and Empower, know their motivation, check in with them, show compassion, Let them know that "Yes" is great, but "No" is ok - discourage burnout by making sure they have a positive WORK - HOME/FAMILY - VOLUNTEER balance, Create a Community

3) ALL VOLUNTEER & PAID STAFF -

Safe positioning when picking feet (human hip to horse shoulder/hip, human facing toward horse rear end, bend at waist, continues contact with horse as sliding hand down leg and back up leg down back hip and other leg - - hold hoof at toe)

!!!!!! Do not share grooming tools, always visually check girth areas for dirt/sores

**** Horses should be held during grooming and tacking if not tied

+++ cell phones off, eyes up, focus on task, show on time for briefing and stay for debriefing

Sidewalking Staff: there are different holds: over the thigh, cuff, heel/ankle,

*don't push rider off center or put pressure on the knee; when no hold needed side walker still remains within arm's reach with hands out of pockets and eyes are always on rider;

Allow wait time before repeating instructions to rider; practice emergency dismount at least 1 time with each rider (Make it not scary)

As sidewalkers support the participant's performance and position in the saddle, instruct them to ask the horse leader to bring the equine to the center of the arena and halt if:

- A sidewalker needs to carefully switch sides, one at a time, with another volunteer
- A sidewalker needs to tie their shoe or step away from the equine for any reason
- A sidewalker notices the participant appears to be ill or in pain
- There is a safety concern

*Role during an Emergency: your rider (if your rider is down keep horse away from your rider - and following commands of the instructor (get medical kits, phone, open gates, etc.) once instructor assume control of rider)

Horse Leading Staff: avoid a horse that crowds space (have knuckle at the ready for horse "reprimand" self), stay in the zone- no tugging; how to hold crop, how to turn

Common Mistakes: Leader too far back, lead wrapped around leader's hand, leader holding lead in only one hand, Leader too far forward, leader holding lead too close to the horse's head and putting too much pressure on the lead, leader walking backwards.

*Role during an Emergency: your horse...get them to a stop and away from downed rider then follow commands of instructor

Checklist

- - - instructor make sure your crew knows this before each lesson

Individual has a clear knowledge of

- ☐ Positions & duties of a sidewalker & a horse leader & instructor
- ☐ Proper Helmet fit.
- ☐ Tack check before mounting... girth & helmet check
- ☐ Mounting procedures from mounting ramp (rider waits on ramp) vs. block (rider on ground not block until asked to step up on the block & the horse is standing quietly.)
- ☐ Proper dismount..(both feet out of stirrups before dismount)
- ☐ Mounting procedures from Mounting ramp
- ☐ Safety procedures in the arena, spacing, & awareness
- ☐ Use of cell phones during riding session
- ☐ Safety stirrups, what they are for & how to put them on the saddle
- ☐ Location of first aid kit for Humans & Equine

Words

Words first - then leg and arm aids : <https://fb.watch/fO-alOzviu/>

Please use the following words when working with the horses:

"Walk on please" - any time you want them to move forward

"Whoa" - any time you want them to stop

"Easy, Easy" - any time you want to slow down

"Back" - any time they are reversing

"Come" - when pulling them into you

"Over" - when moving all 4 feet sideways

"Spin" - when they are moving hind legs in a circle but not the front (as in Parelli "Driving the Hind" or in mounted "Turn on the Fore")

"Turn" - when they are moving the front legs in a circle but not the rear (as in Parelli "Driving the Fore" or in mounted "Turn on the Haunches")

"Trot Trot"- to ask for the trot

"Can - ter" rising up on the "ter" - when asking to canter

"Gee" when turning to the right

"Haw" when turning to the left

*****FIRST AID KIT - was it checked? (Ginger, Shakti, Andrea)?**

First Aid Refresher:

Month	Awareness Month	First Aid Review	Pedagogy Review
Nov	Diabetes	Diabetes	Learning Styles & Special Needs

Diabetic Emergencies: Notes do they have implanted hardware (belly, arm, etc for real time monitoring and insulin dispensation)? Do they have an emergency plan.

If no plan and they start getting tired, confused, belligerent, headache

Early Hypoglycemia:

- Shakiness
 - Dizziness
 - Sweating
 - Hunger
 - Fast heartbeat
- Inability to concentrate
- Confusion
- Irritability or moodiness
- Anxiety or nervousness
- Headache

Late Hypoglycemia:

- Clumsiness or jerky movements
- Inability to eat or drink
- Muscle weakness
- Difficulty speaking or slurred speech
- Blurry or double vision
- Drowsiness
- Confusion
- Convulsions or seizures
- Unconsciousness
- Death, rarely

Early Hyperglycemia

- increased thirst
- the need to urinate more frequently
- headaches
- blurry vision
- fatigue

When they move into ketoacidosis (when their body is burning fats instead of sugars for fuel)

- feeling thirsty or having a **dry mouth**
- frequent urination
- fatigue
- dry or flushed skin
- nausea, vomiting, or abdominal pain
- difficulty focusing
- confusion
- difficulty breathing
- a **fruity smell on the breath**

WHAT DO WE DO FOR EITHER HYPO- or HYPER- GLYCEMIA: Diabetes must be controlled prior to lessons. Monitor for signs of metabolic imbalance. Be aware skin breakdown is associated with diabetes,

Precautions: absent or decreased sensation

Contraindication: uncontrolled, and skin integrity issues on weight bearing surfaces.

If no action plan - Remove from horse, Call 911, Monitor ABC's, Give Sugar (real juice, real sugar soda, glucose paste, honey, etc) wait for ambulance to arrive...

WHAT DO WE DO at HHK..Check with client and support staff about how they are feeling

Medical Conditions Review: Diabetes - SEE ABOVE

FROM THE STANDARDS MANUAL, PATH ED CTRI BOOKS - Same as above for diabetes

LEARNING DISABILITIES

Participants With Learning Disabilities

Individuals with learning disabilities have difficulty learning academic skills or concepts such as reading, writing or math, despite average or above average intelligence. Specific learning disabilities include dyslexia, dysgraphia and dyscalculia, among others.

Many individuals with learning disabilities are also diagnosed with other disorders such as ADHD, sensory processing disorder, anxiety or a communication disorder.

Considerations for EAA

- Increase the participant's independence as soon as it is safe to do so.
- Utilize multisensory teaching techniques. Ask questions to check for understanding of directions.
- Do not require the participant to read.
- Maximize success and emphasize the individual's strengths. Be positive and encouraging.
- Provide opportunities for leadership.
- Interact with the participant in an age appropriate way. Many individuals appreciate the use of humor.

Name	Affected Area(s)	Characteristics
Auditory Processing Disorder	Processing or interpretation of sound in the brain	<ul style="list-style-type: none">• Difficulty making sense of sounds• Problems with blocking out background noise• Trouble telling where sound is coming from
Dyscalculia	Numbers and mathematics skills	<ul style="list-style-type: none">• Difficulty learning math facts such as symbols and place value• Problems with counting• Trouble telling time
Dysgraphia	Fine motor skills and handwriting	<ul style="list-style-type: none">• Illegible handwriting• Inconsistent use of letters (e.g., lowercase and capital)• Difficulty with spatial planning on paper
Dyslexia	Reading and language processing skills	<ul style="list-style-type: none">• Reading slowly• Difficulty decoding words, especially the order of letters• Problems recalling known words
Language Processing Disorder	Language processing skills	<ul style="list-style-type: none">• Difficulty understanding meaning of spoken language• Poor reading comprehension• Problems with verbal expression
Nonverbal Learning Disabilities	Nonverbal skills such as motor, visual-spatial, and social skills	<ul style="list-style-type: none">• Difficulty interpreting body language or facial expressions• Poor motor coordination• Trouble with multistep instructions
Visual Perceptual/Visual Motor Deficit	Interpreting visual information or drawing	<ul style="list-style-type: none">• Mistakes in writing, such as reversing letters• Too-tight grip on pencil or other writing tool• Poor hand/eye coordination

Source: Learning Disabilities Association of America, 2017; <https://ldaamerica.org/types-of-learning-disabilities/>

Why Horses:

There is a neurological pathway that goes from your body's balance and movement system to your alert system in your brain. Movement actually allows for alertness and attention," this aids for sensory processing, learning disabilities, and ADD/ADHD.

Speech and Language Pathologists use hippotherapy to stimulate the neuromuscular pathways required to form and process speech:

<https://speechinmotion.com/blog/f/hippotherapy-as-a-speech-therapy-treatment-strategy?blogcategory=Apraxia%2Fmotor+speech+disorders#:~:text=The%20use%20of%20%E2%80%9Chippotherapy%E2%80%9D%20in.and%20disorders%20for%20many%20reasons.>

In order to develop new technologies and treatment strategies for individuals with sensory processing differences, researchers must have an understanding of the three main sensory processing systems involved in daily functions. **Visual input** provides the brain with information about the surrounding environment, and the brain determines which visual information is important to consider in performing a task. In addition to visual input, the brain constantly receives **proprioceptive input**, which provides information about the relative position of neighboring parts of the body and the amount of effort and attention required for certain movements. As

muscles in the body are activated, the brain receives information about the amount of force necessary to produce movement as well as the location of certain body segments in relation to others during movement. The brain also receives **vestibular input**, which provides information about the position of the head in space to help with balance and posture. Both vestibular and proprioceptive input are received in the brain and processed to produce precise, coordinated movements that meet environmental demands

Some activities (using therapy balls, hippotherapy, trampolines, etc) that provide increased proprioceptive and vestibular input have been identified as effective methods to improve sensory processing by increasing attention, and they are currently used in school-based settings. . . . In response to the ball's instability and in order to remain balanced while sitting on one, the body instinctively — and continually — engages core muscle groups. Constant movement is required in order to stay seated on the ball. And that movement, however slight, helps them focus. ***this is true for student with vestibular issues. The results suggest that therapy ball chairs may be more appropriate for children who seek out vestibular– proprioceptive input rather than for children with other patterns of sensory processing. Therefore assess clients: SPM Body Awareness and Balance and Motion to ascertain which of the 3 systems need the stimulus..

Translation: for clients that need to wiggle - learning and/or rehabbing on horseback helps them focus on the lesson/therapy because the horse is doing the wiggling

For clients that need to create the neural pathways between sensory systems, core strength, trunk control and breath support to articulate clear speech, and/or process speech, hippotherapy uses the movement of the horse to engage sensory, neuromotor and cognitive system to promote a functional outcome of the complex motor task that is speech.

Pedagogy Refresher: Learning Styles and Special Needs

REVIEW: Teaching to All Learning Styles & Abilities

1- Cognition (Age) in attitude & presence keep to chronological age but use vocabulary of cognitive age

2- Understand each student's Motivation & Learning Styles

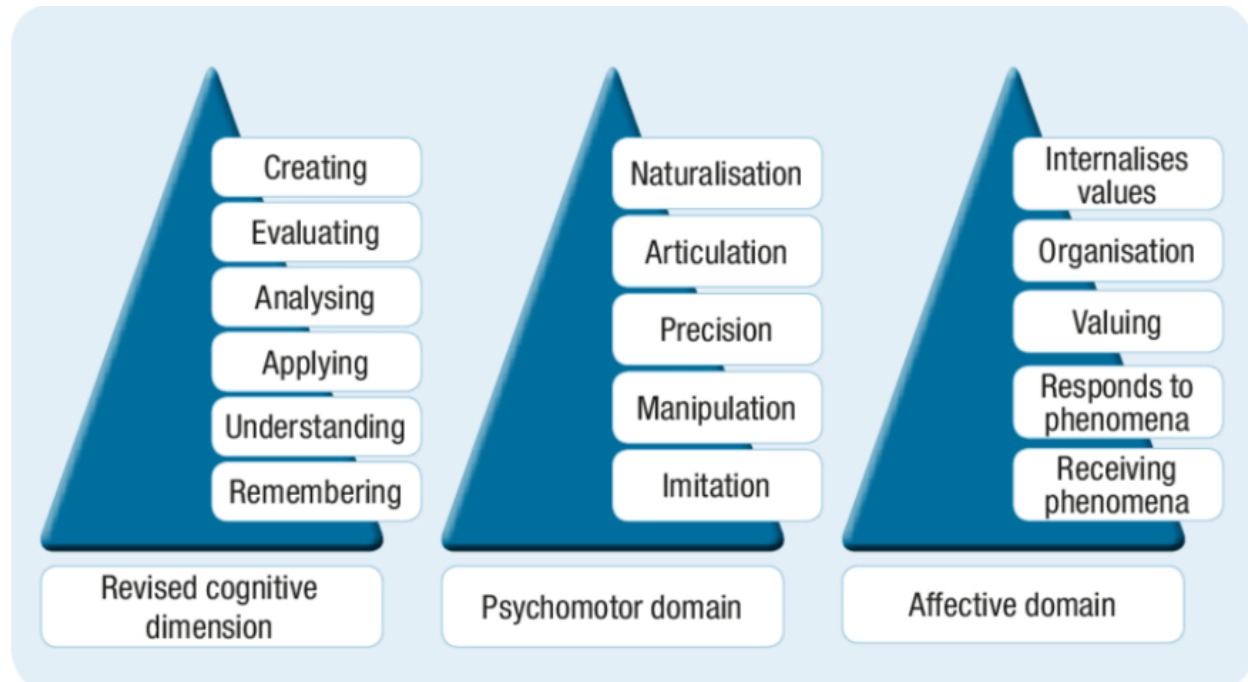
3- Understand each student's Sensory Input & processing abilities

*Copy don't mirror skills (you need to face same way) or get them riding earlier to figure it out

**Allow processing time

<u>Motivation</u>	
Extrinsic	Doing something for external reward (\$, bribery, punishment avoidance), need for power (influence, control, status, leadership)
Intrinsic	Acts for the fun/challenge/self-improvement, not external products, pressures, rewards; need to achieve
*Process/Results	Value the process of getting better more than end result itself, makes feel aroused/alive; equity theory;
*Prosocial	For the family, for friend, need for affiliation, making other feel good (attitude motivation)
<u>Method of Instruction</u>	
Direct	Teacher centered, (teacher provides information, facts, rules, action sequences)
Inquiry	Student centered - explored- learning process is inquiry-based, the result is discovery, and the learning context is a problem
<u>Learner Types</u>	
VS - Visual/Spatial	prefer using pictures, images, and spatial understanding.
LA - Linguistic/Auditory	prefer using words, both in speech and writing
TK - Tactile/Kinesthetic	prefer using your body, hands and sense of touch
MR - Musical/Rhythmic	prefer using sound and music.

LM - Logical/Math	prefer using logic, reasoning and systems, classify & organize
IA - Intrapersonal	prefer to work alone and use self-study
IE - Interpersonal	prefer to learn in groups or with other people
NL - Natural	Prefers working with/experiencing nature; figuring out how/why it works; experiments & observation
<u>Bloom: Cognitive</u>	Mental skills (KNOWLEDGE)
Knowledge	Remembering: Recall or retrieve previously learned information
Comprehension	Understanding: comprehend the meaning, translation, interpolation, interpretation of instructions, state in own words
Application	Use concept in a new situation or unprompted use of an abstraction
Analysis	Separate concepts into component part to understand organizational structure. Distinguish between facts and inferences
Synthesis	Creating/building structure or pattern from diverse elements to make new
Evaluation	Make judgements about the value or ideas or materials
<u>Bloom: Psychomotor</u>	Manual or physical skills (SKILLS)
Perception	Ability to use sensory cues to guide motor activity
Set	Readiness to act: It includes mental, physical, and emotional sets. These three sets are dispositions that predetermine a person's response to different situations (sometimes called mindsets).
Guided	The early stages of learning a complex skill that includes imitation and trial and error: Adequacy of performance is achieved by practicing.
Mechanism	The intermediate stage in learning a complex skill: Learned responses have become habitual and the movements can be performed with some co
Complex/Overt	The skillful performance of motor acts that involve complex movement patterns: Proficiency is indicated by a quick, accurate, and highly coordinated performance, requiring a minimum of energy. This category includes performing without hesitation and automatic performance. For example, players will often utter sounds of satisfaction or expletives as soon as they hit a tennis ball or throw a football because they can tell by the feel of the act what the result will produce.
Adaptation	Skills are well developed and the individual can modify movement patterns to fit special requirements.
Origination	Creating new movement patterns to fit a particular situation or specific problem: Learning outcomes emphasize creativity based upon highly devel
<u>Bloom: Affective</u>	Growth in feelings or emotional areas (ATTITUDE or self)
Receive	The lowest level; the student passively pays attention. Without this level, no learning can occur. Receiving is about the student's memory and reco
Respond	The student actively participates in the learning process, not only attends to a stimulus; the student also reacts in some way.
Value	The student attaches a value to an object, phenomenon, or piece of information. The student associates a value or some values to the knowledge
Organize	The student can put together different values, information, and ideas, and can accommodate them within his/her own schema; the student is comparing, relating and elaborating on what has been learned.
Internalize/Characterize	The student at this level tries to build abstract knowledge.



Watch

“Understanding Learning Disabilities: How Difficult Can this Be?” Rick LaVoie

<https://www.youtube.com/watch?v=Q3UNdbxk3xs>

Emergency Dismount

During riding sessions, the instructor performs rider mounts and dismounts. However, in certain situations, the instructor may ask volunteers to perform an emergency dismount as follows:

- When an instructor calls for an emergency dismount, the horse leader halts and heads the horse.
- The sidewalker(s) informs the rider of the emergency dismount and makes sure the rider has removed their feet from the stirrups.
- To perform the dismount, the sidewalker places their arms around the rider's waist and gently guides the rider off by bringing the rider's hips to the sidewalker's hips while bringing the rider safely away from the horse.
- Horse leaders must keep the horse a safe distance from the rider.
- Once the rider is dismounted, the sidewalker awaits further direction from the instructor.

PATH Standards Review:

Must have policy for the purpose of risk management planning, is there written evidence that general health and safety concerns have been identified and that there are established written procedures to respond to possible accident and emergency situations unique to the center and its services, related to each of the following categories:

These are available in our Policy Manual on our website - VOLUNTEER TAB - in fine print here

Other Standards: must complete application with liability and sign handbook; must wear ASTM-SEI helmet while mounted, driving or vaulting & proper clothing and footwear; assessed for ability to work with particular client/equine; oriented to role and needs, offer guidance and don't assume they understands or are familiar with the methods, but validate prior knowledge, what to do at our facility with manmade, and environmental hazards; fall standards and adaptive tack, age related concerns

Training to include

1. Orientation to the facility, specialty programs and equine-assisted services in general?
2. Volunteer and personnel responsibilities?

3. Emergency procedures?
4. Confidentiality issues?
5. Safety rules and regulations?
6. Introduction to population served in program?

We do not mount individuals under the age of 4, individuals with atlantoaxial instability (certain clients with Down's Syndrome, arthritis, etc); and spinal fusions/cervical ossification due to risk of catastrophic injury.

4) Events: /

Upcoming Events: Birthday Parties: 12/16???

Winter Camp 12/19-23 horse colors & body types & signs of a healthy horse

Santa Photos 12/18 - - **-need to print new sticker**

Daily Topics: Need 10 different activities for 3 different stations (3 groups of 15). Please email hhkwebsite@gmail.com with confirmed volunteer days

CAMP BRAINSTORM

Theme:	ART & CRAFT	MINI & GAMES	ARENA & BARN
Dec 19 - Mon Vocabulary	Ornaments (color & markings) 50 ornaments Acrylic paint	Friendly/Porcupine (back/hind/fore) Vital Signs - Horse & Human Stethoscopes-alcohol wipes Thermometers Driving - Hitching Worksheet	W-H-W Tack improv
Dec 20- Tue Body Language, Herd Dynamics, Communication	Horse Shoe - Picture Frame () 50 horseshoes Cardboard - pre-cut Plastic - precut Brads/slip pins Twine/string Pictures / Polaroid	Porcupine (back/hind/fore) Immunizations & Fecal Testing Gloves of Rice, Colored Water, needle, syringe, karo syrup tubes, Microscope, connected laptop, paracount kit, fecal float Image of an unthrifty horse Driving - Hitch demo	Steer - Direct rein (vs neck vs open) Rein board communicating with hands
Dec 21- Wed Gait, Leading, Tie	Soda Bottle Stick Ponies (gaits) 50 2 liter bottles, bamboo poles, eyes, ears, nose mouth, glue, rope/twine / / Jointed Pony Pic Pac Animation	Yo-yo/Drive Wounds and Wraps - Horse & Human wrap, ace, splint, sling, gauze, diaper, -Use Colored Wraps to teach the gaits	Backing Bridle a kid

		Driving - M/DS, W-H-W	
Dec 22 - Thur <i>Anatomy</i>	?? Key Chain ?? () Rings, Beads, plastic twine PET ROCKS	Drive (hind & fore) Bone Worksheet - Horse & Human comparison Paint the horse Ground Driving a friend - cones (timing the turn)	Transitions within gait Lunge a friend
Dec 23 - Fri <i>Hoof/Teeth</i>	Tie dye(<i>health & </i>) t-shirts, tie dye kits, gloves, zip locs, rubber bands, fabric markers	Circle Float Video Horse / Human Dental Worksheet Clay to Make Skull with teeth Driving - cones	Trot - seated/posting Bathing

Training Day Jan 7 & 8

Next Meeting:

Sunday Dec 4 - LOOK FOR THE SAVE THE DATE EMAILS in case there are changes

??Ideas for collaborations with other non-profit organizations - please share.

If you are involved in other organizations, how can we collaborate? "It takes a Village"

KORE Surf, Easter Seals, Rotary Club (West Kauai, Poipu, Kauai, Kapaa, Hanalei), Lions Club (North Shore, Koloa, Kauai, East, West), Kiwani Club, Key Club, Kauai Veterans Assoc/Ad/Council,, Business Associations (Lihue, Kapaa, West), United Way/HTLA Charity Walk,, Neighborhood Centers, YMCA, YWCA, Assisted Living Facilities, County Council, Hawaii Community Foundation, Kauai Area Agency on Aging - RSVP, Master Gardener, Humane Society, Kauai Path, Canoe Clubs, Hina Mauka, Habitat, Heart Assoc., Red Cross, Salvation, Children's Theatre, Historical Society, Food Bank, Scouts

5) Feeder Update / Volunteer Update

SEE NEW FEEDER AND VOLUNTEER CHECKLIST EACH TIME YOU COME

	MORNING	EVENING
SUNDAY	Derrick	Lucho
MONDAY	Candice	Christina
TUESDAY	Matthew	Mary Z
WEDNESDAY	Jim (Lucho)	Mike

THURSDAY	Nadine	Martine/Chris
FRIDAY	Theresa	Laura
SATURDAY	Mike	Shakti

6) Horse Update

NO HAND FEEDING TREATS WITH CLIENTS - USE BOWLS - DISCOURAGES NIPPY BEHAVIOR

Mini: Conditioning for carriage and camp

Tack: ordering full harnesses sets for IVAN

Grazing: What to get them to graze the opened front acreage. Need to run temporary hot tape and truck water to the front.... More land clearance help requested. **Any volunteers to run tape?**

7) Public Relations Update:

Events: First Saturday: back on - ANA

Media: how do we increase followers

Website: videos to match the words posted under VOLUNTEER on website

Facebook: need 2 posts a week (auto scheduled is fine) Wed at noon and Friday afternoon

Instagram: need 3 posts a week (M/W/F)

Twitter:

TIKTOK: ???

All posts from official site must have @Hawaiihta, @hawaii, @KauaiVisitorsBureau, @Kauaidiscovery, #VisitKauai, #ParelliFoundation

Those in picture must have a signed photo release on record

Applied for loads more grants - cross your fingers. Grants applied for to fund:

Lesson Programs- instructor pay, tack, feed, insurance, vet, farrier,

Mini Program: instructor education, instructor pay, halters, feed, insurance, vet, farrier care

Driving Program: horse and carriage **AND DRIVING WORKSHOPS**

Veteran Program: scholarships/stipend equipment, tack,

Foster Youth Programs: scholarships

3-steps Capital Improvement: 1- Covering: arena & stalls 2- Off-grid Solar powered office with roof 3- pasture and fencing from 10 acres SEE WEBSITE SHARE GO FUND ME LINK

8) Projects

Three Steps Forward Capital Campaign - testimonials spread word

Front acreage pastures: Volunteers to clear hot tape & run new tape on front pasture areas

Make mini carriage (see last May's agenda) - writing grants for wheelchair accessible carriages for Chip & Rowdy to pull but will need custom build for Lollipop & Jellybean

Pond trail t-post signage - once all the new t-post are in (from pallets and wire: e.g. A-Z (w/braille); 0-9 (w/braille); phonetic alphabet (w/Morris); colors w/shapes; Letter & semaphore, etc) --- Does anyone have a GLOWFORGE or similar laser engraver/cutter? - have a lead ...Kelly V....think Zoophonics to start

'Stall'port Project: Maybe two more for parent stall and mini's at end of arena

Container Project: still need a coat of GacoFlex

Gravel Stall and Drive:

Pasture Management: need to get highway acreage fenced/hot taped ASAP -

Bridge across Canal - discussion underway (asking for culvert install so bridge can go over)

Compost: construction - needs now to be spread into medicine wheel

Please dump manure only in active pile... the one without the cones

Sensory Riding Trails: looking to clear 15+ wide path around entire perimeter, lay wood chips on trail with bermuda grass seed mixed in to establish soft footing not muddy trail & then plant trees and hedges and separate from pastures with interior pastures (Hawaiian, canoe, horse safe edible, and botanically interesting: variety of colors, shapes, textures, smells) for riders to enjoy --- Jim has planted 2 Lonomea and many Loulu palms already (and had to fence them off) and several more palms

Medicine Wheel: looking for gardeners to come on regular basis, a few plants (red ground cover, white/silver ground cover), aerial photo to HTML to create a meet the plants page on website, plant labels (ideally with QRL codes that link to website plant page)-- need to spread composted manure

PATH & Other Certifications: NEED TO RECRUIT A FEW MORE INSTRUCTOR PROSPECTS

PATH CTRI: awaiting update from testing center on Kauai - did email PATH again and now that they aren't accrediting this year there might be a shot for exemption

CPR & First Aid - looking to put together a small (2-4 person course), cost \$30, time 7 hrs (combination of online and in person)---videos are uploaded and ready to go...

9) Hopes and Dreams: need list/ wish list/ to do list

Volunteers: Side-walkers, Horse-leaders, Feeders, Facility Maintenance Crew (with regular hours)
Lightweight Tack-- for Chip and Rowdy

STALL PANELS & CARPORT - get them painted and installed

Tree & Rubbish Removal--- in progress - - need a trailer to dump convoy - - any takers

Native Hawaii Trees and Shrubs to Border Cleared Trails - in progress

Fencing - in progress

Off-Grid Solar System to Power Office --- working on grants to create a stellar system but grants are never a sure thing--- we have a lead on KIUC wired in

Clear Span Building to Cover Arena and Stalls --- price jumped to about a million - - - we will back burner this one for a bit

Tractor Attachments --- working on grants as we speak

Solar Powered Pond Aerators--- any teachers out there want to make this a long term school project

10) Next Volunteer Meeting- December 4 - LOOK FOR THE SAVE THE DATE EMAIL

*Projects:

Wood Craft - make rein boards

Sew Helmet Liners: XS - Red; SM - Orange; MD - Yellow; LG - Green; XL- Blue

<https://www.thesprucecrafts.com/helmet-liner-free-sewing-pattern-2978116>

Adobe Illustrator: AlphaNumeric Banners for printing

"Sew" Aprons out of feed bags

Prep sew - horse dolls for spring camp