

## HHK VOLUNTEER AND STAFF MEETING

Volunteer & Board Meeting  
Sunday, June 18· 2:30 – 3:30pm  
Google Meet joining info

Video call link: <https://meet.google.com/dzx-fmgr-ubq>

In Person: Sam, Jim, Karin, Dan, \*Ginger, \*Pua, \*Chris, Christy  
Online: Leora,

\*New information in bold or highlighted - -

**PUT ALL TACK AWAY IN ITS PROPER LOCATION! DO NOT MIX AND MATCH GROOMING KITS - - NO MORE FAVORITE TOOLS (if you must purchase 10 of that tool) - THAT SPREADS GERMS.**

### 1) Participant Counts (May 1 - May 31 , 2023):

192 lessons (61 therapeutic = 31%) in 4 weeks - 10 new riders - 1 interisland, 7 mainland, 0 international  
# rainouts- 2 full days,

Time to submit your 2023 volunteer/employee packet. **Volunteers & Staff: Please sit with SAM or GINGER to update packets & demographic information on the spreadsheets so we can qualify for more funding**

All staff/volunteer rides/lessons are on your own personal time....not considered work.

Seeking Corporate sponsors to donate gift certificates/prizes for our POOP DROP fundraiser July 19 or Aug 20, 2023. WE HAVE 300 TICKETS TO SELL. YOU EACH SELL 10.

**ALSO NEED A RIDER AND VOLUNTEER DRIVE.**  
**PLEASE BRING ONE OF EACH.**

UNITED WAY - - did sell 30 golf ball drop tickets & also will have the campaign in August - \$10

**FOLLOW FACEBOOK & SUBSCRIBE TO OUR WEBSITE TO GET ALL MAILINGS and read prior meeting agendas on the volunteer tab (scroll to the bottom)**

Ground Programs: practicing lunging on the circle & staying out

Mounted Program: bring more riders

Carriage Program:

The certification workshop will be pushed back so as to allow time to get Ivan and his cart up and running and staff time to get their hours. I do encourage incorporating "showmanship" (utilizing the SAME WORDS and getting solid "STANDS" every time they are handled) and ground driving for all.

The new arena rails have been installed. **Now we need to make sure the new arena is root and rock free with a pack dirt surface. If everyone could spend some time each week cleaning that space that would be great.**

**Next CAMPS June 26-30, July24-28**

**3 stations . 1hr 15 min per station. Need commitments from station leaders and aids ASAP.**

- \*June B: Gaits & Skeletal
- \*July A: (not scheduled this year) Balanced Seat - Leading & Mounts
- \*July B: Colors of the Horse & Emotions
- \*October: Mythical horse-like creatures & International Horses (need to photoshop this side)
- \*December A: Healthy Horse & Evolution of the equine
- \*December: B : Ratios/Hoof/Skull/ Gait Cues
- \*Spring: Spring Cleaning
- \*June A: Groom & Tack - External Landmarks (need to design this side yet)

MAKING LESSON PLAN BINDER IN 2023- DETAILED SO NO MORE RECREATING THE WHEEL

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## 2) Paid Staff Updates & Refresh:

UNTIL FURTHER NOTICE: THERE WILL BE NO TROTting, CANTERING OR GALLOPING OUTSIDE OF THE ARENA. No CANTERING when riders of lower ability are in the arena. HORSES ARE TO BE KEPT AT A WALK ON THE POND TRAILS.

UNTIL FURTHER NOTICE: THERE WILL BE NO STAFF/VOLUNTEER RIDES WITHOUT GINGER PRESENT/UNDER THE GUISE OF A LESSONS, STAFF TRAINING, OR HORSE SCHOOLING.

**PATH FACILITY ACCREDITATION** N/A

### **Next PATH submission deadlines:**

Accepting applications through September 2, 2023 for November 25-December 10, 2023 testing.

### **PLEASE READ IT AGAIN**

**NEW EMPLOYEE MANUAL AVAILABLE ON WEBSITE > VOLUNTEER > ALL THE WAY AT BOTTOM -- ALL VOLUNTEERS & PAID STAFF SHOULD READ IT - - NEED TO SIGN LAST PAGE THIS IS DIFFERENT THAN THE VOLUNTEER MANUAL located on our website [www.healinghorseskauai.org](http://www.healinghorseskauai.org) > VOLUNTEER > VOLUNTEER MANUAL and make sure that you submit a new 2023 Volunteer Application to Ginger -- updated manual with PATH policies coming January...last page must be signed and submitted to Ginger**

**Instructor Staff:** is expected to have the horse groomed and tacked, and horse leader and sidewalker **debriefed** prior to the arrival of their student for mounted lessons. Tardiness is unprofessional and no longer acceptable.

DO NOT HAND FEED TREATS - USE BOWLS-AND DO NOT DO IT EVERY TIME--HORSES ARE STARTING TO ANTICIPATE AND GET NIBBLY

Instructors make sure helmets are being put away properly

Please read and follow the arena rules sign

**Reminder to practice emergency dismounts with 1x each client this month, so they are not scared when done for real.**

\*\*\*Train Volunteers in every skill you ask of them- be honest about what is expected, Observe Performance, Provide Leadership, Lead by Example, Engage, Encourage, Educate and Empower, know their motivation, check in with them, show compassion, Let them know that "Yes" is great, but "No" is ok - discourage burnout by making sure they have a positive WORK - HOME/FAMILY - VOLUNTEER balance, Create a Community

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### **3) ALL VOLUNTEER & PAID STAFF -**

**Safe positioning when picking feet** (human hip to horse shoulder/hip, human facing toward horse rear end, bend at waist, continues contact with horse as sliding hand down leg and back up leg down back hip and other leg - - hold hoof at toe)

!!!!!! Do not share grooming tools, always visually check girth areas for dirt/sores

\*\*\*\* Horses should be held during grooming and tacking if not tied

+++ cell phones off, eyes up, focus on task, show on time for briefing and stay for debriefing

**Sidewalking Staff:** there are different holds: over the thigh, cuff, heel/ankle,

\*don't push rider off center or put pressure on the knee; when no hold needed side walker still remains within arm's reach with hands out of pockets and eyes are always on rider;

Allow wait time before repeating instructions to rider; practice emergency dismount at least 1 time with each rider (Make it not scary)

As sidewalkers support the participant's performance and position in the saddle, instruct them to ask the horse leader to bring the equine to the center of the arena and halt if:

- A sidewalker needs to carefully switch sides, one at a time, with another volunteer
- A sidewalker needs to tie their shoe or step away from the equine for any reason
- A sidewalker notices the participant appears to be ill or in pain
- There is a safety concern

\*Role during an Emergency: your rider (if your rider is down keep horse away from your rider - and following commands of the instructor (get medical kits, phone, open gates, etc.) once instructor assume control of rider)

**Horse Leading Staff:** avoid a horse that crowds space (have knuckle at the ready for horse "reprimand" self), stay in the zone- no tugging; how to hold crop, how to turn

Common Mistakes: Leader too far back, lead wrapped around leader's hand, leader holding lead in only one hand, Leader too far forward, leader holding lead too close to the horse's head and putting too much pressure on the lead, leader walking backwards.

\*Role during an Emergency: your horse...get them to a stop and away from downed rider then follow commands of instructor

### **Checklist**

**- - - instructor make sure your crew knows this before each lesson**

Individual has a clear knowledge of

\_\_\_ Positions & duties of a sidewalker & a horse leader & instructor

\_\_\_ Proper Helmet fit.

\_\_\_ Tack check before mounting... girth & helmet check

\_\_\_ Mounting procedures from mounting ramp (rider waits on ramp) vs. block (rider on ground not block

- \_\_\_\_\_ until asked to step up on the block & the horse is standing quietly.)
- \_\_\_\_\_ Proper dismount..( both feet out of stirrups before dismount)
- \_\_\_\_\_ Mounting procedures from Mounting ramp
- \_\_\_\_\_ Safety procedures in the arena, spacing, & awareness
- \_\_\_\_\_ Use of cell phones during riding session
- \_\_\_\_\_ Safety stirrups, what they are for & how to put them on the saddle
- \_\_\_\_\_ Location of first aid kit for Humans & Equine
- \_\_\_\_\_ MAKE SURE TACK IS PUT AWAY PROPERLY IN THE CORRECT LOCATION

Words

Words first - then leg and arm aids : <https://fb.watch/fO-alOzviu/>

**Please use the following words when working with the horses:**

- “Walk on please” - any time you want them to move forward
- “Whoa” - any time you want them to stop
- “Easy, Easy” - any time you want to slow down
- “Back” - any time they are reversing
- “Come” - when pulling them into you
- “Over” - when moving all 4 feet sideways
- “Spin” - when they are moving hind legs in a circle but not the front (as in Parelli “Driving the Hind” or in mounted “Turn on the Fore”
- “Turn” - when they are moving the front legs in a circle but not the rear (as in Parelli “Driving the Fore” or in mounted “Turn on the Haunches”
- “Trot Trot”- to ask for the trot
- “Can - ter” rising up on the “ter” - when asking to canter
- “Gee” when turning to the right
- “Haw” when turning to the left
- \*For driving: Name of horse + Words (above)

**THIS MONTH FOCUS:**

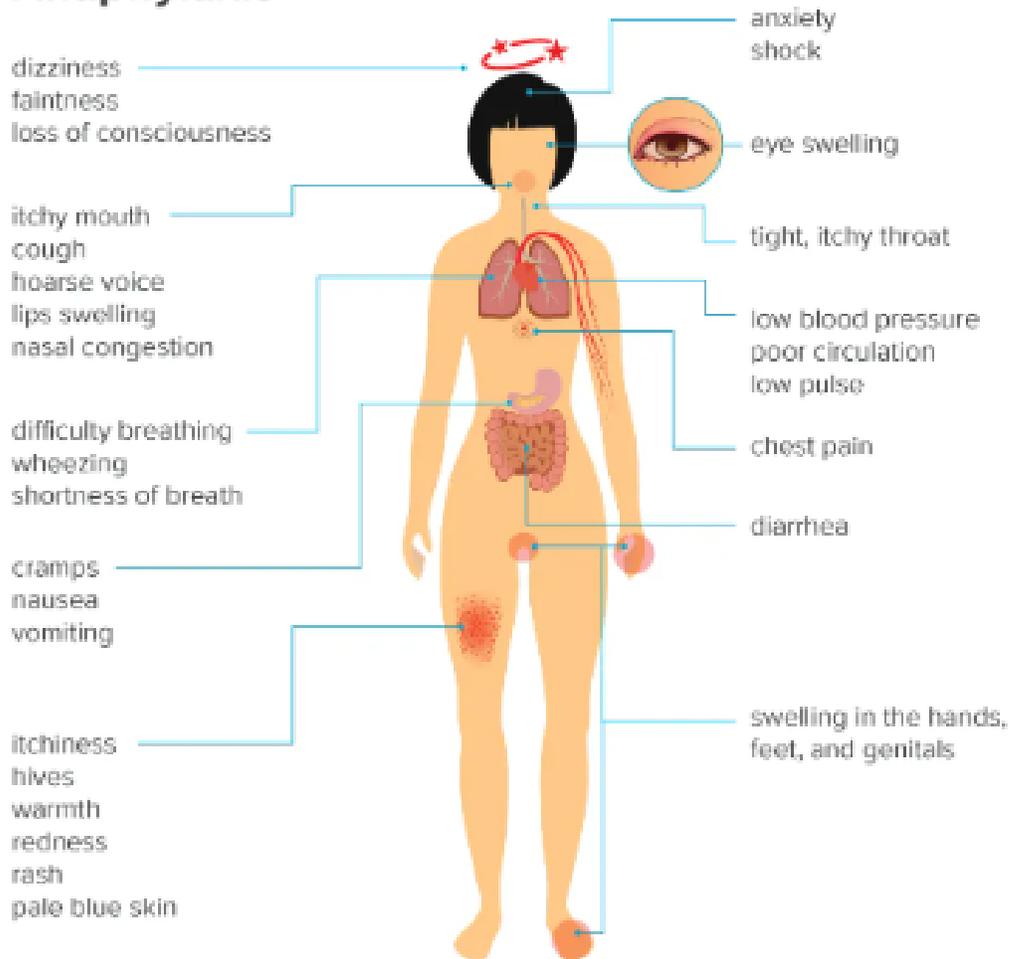
| Month | Awareness Month   | Skill                          | Pedagogy                          |
|-------|-------------------|--------------------------------|-----------------------------------|
| June  | Aphasia/Scoliosis | Epi-pen/Allergies/Bites/Stings | Rider and Horse Balance & Posture |

**\*\*\*FIRST AID KIT - was it check? (Ginger, Shakti, Andrea)?**

**First Aid Refresher:** Epi-pen/Allergies/Bites/Stings

Bites/Sting/Allergy: Scrape off stinger. Wash  
Keep below heart. Immobilize.  
Ice bee/spider-not snake. 911  
snake&spider (bee if trouble).  
assist with epi-pen™  
Ticks- tweeze out, wash, doctor

Effects on the Body  
**Anaphylaxis**



WHAT DO WE DO at HHK: Know your client. Be informed.

**Medical Conditions Review:** Aphasia/Scoliosis

Aphasia

Is a communication disorder

Aphasia – loss of language ability due to dysfunction in the brain; may consist of a loss of receptive ability (decreased ability to understand language); expressive ability (an inability to express one's thoughts); or a combination

Communication disorders encompass difficulty with speech, language, voice and fluency. They can occur independently or in conjunction with many physical and/or cognitive disorders such as cerebral palsy, autism, stroke, Down syndrome, etc. Communication disorders may be divided into subtypes and it is possible for a participant to have more than one.

- Speech sound disorder (including articulation disorder, phonological disorders and apraxia of speech/verbal apraxia). Difficulty saying sounds in words correctly. This may include difficulty with pronouncing sounds, leaving sounds off words (e.g., “ain” for “rain”) or substituting another sound (e.g., “wain” for “rain”). Speech is not clear or precise.
- Expressive language disorder—difficulty formulating sentences or putting words together, word finding problems
- Receptive language disorder—difficulty understanding what is heard or read

Consult with parents/caregivers to understand the participant's system of communication, such as hand signs, eye gaze or specific behaviors that convey messages.

Precaution:

- Poor receptive language in which the participant has difficulty understanding what is heard or read
- Use of an augmentative/alternative communication device
- Severe difficulty with expressing needs or pain; frequent consultation with parents/caregivers/guardians regarding how a participant expresses feelings and needs is very important.
- Participants with poor language skills frequently use behavior to communicate feelings, desires, needs and wants. For example, a child may begin to squirm and yell while riding because he needs to use the bathroom and has difficulty otherwise making his needs known.

## Scoliosis

### Spinal curvature

Scoliosis is a lateral or sideways curvature of the spine with a rotatory component. It may involve only a few vertebrae or the entire spinal column. The degree, direction and location describe the scoliosis (e.g., a 25-degree right thoracic curve). The cause of scoliosis can be unknown or it can be due to other musculoskeletal abnormalities, such as unequal leg lengths, CP, etc.

Severe curvature - can be a contraindication, can also have Atlanto-Axial Instability

\*Other curvatures:

Kyphosis is an excessive rounding of the upper back (hunchback) when view from the side

Lordosis is an excessive forward curve (swayback/bubblebutt) of the low back when view from the side

Precaution:

- The spine should have enough flexibility to accommodate the movement of the equine activity.
- Activities should be monitored and adjusted to not further exaggerate the curvature.
- Specialized training of staff to understand curvature and effects of equine movement

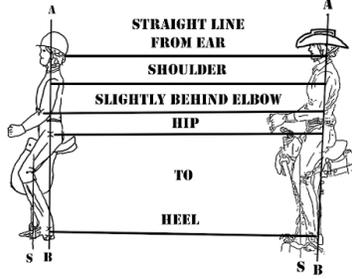
Contraindication:

- If the activity produces lasting pain
- If there is not enough spinal mobility to accommodate to the movement of the equine
- If the spinal curvature is getting worse over time
- Aggravation to compromised pulmonary function, heart function, circulation and/or skin breakdown (see related topics including Respiratory Compromise, Skin Integrity, Equipment, Spinal Fusion/Fixation, Surgery)
- Moderate or severe scoliosis or inability to achieve a full upright posture

**Pedagogy Refresher:** Rider and Horse Balance & Posture



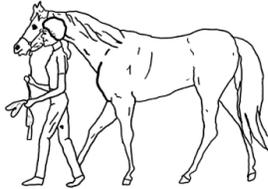
**THE CORRECT BALANCED SEAT AND POSTURE**



- CUES:**
- KEEP INNER THIGH CLOSE TO SADDLE
  - SIT TALL, DEEP, AND BALANCED
  - HAVE LONG LEGS, HANG STRAIGHT DOWN
  - HEELS DOWN, WEIGHT ON BALL OF FOOT (INSIDE)
  - KEEP KNEES CLOSE TO SADDLE
  - HEAD UP, EYES FORWARD
  - SHOULDERS SQUARE
  - CHEST OPEN
  - UPPER ARM CLOSE TO CHEST
  - LOWER ARM AND REIN MAKE A STRAIGHT LINE FROM ELBOW TO BIT
  - HANDS CLOSE TOGETHER, THUMBS UP
  - REINS IN FRONT OF SADDLE
  - LOW OVER WITHERS

**RIDERS SHOULD BE:  
CENTER OF SADDLE  
STRAIGHT LINE: SHOULDERS - HIP - ANKLE  
NEUTRAL PELVIC POSITION**

**STIRRUP SHOULD BE PLACED ON THE BALL OF THE RIDER'S FOOT**



**LEADING THE HORSE  
RESPONSIBILITY: THE HORSE**

- DO'S:**
- POSITION YOURSELF ON HORSE'S LEFT SIDE BETWEEN HORSE'S NOSE AND SHOULDER
  - RIGHT HAND HOLDS THE LEAD LINE 6"-18" FROM CLIP WITHOUT TENSION
  - LEFT HAND HOLDS THE FOLDED LEAD LINE
  - CROP STICKS OUT FROM 5TH FINGER - TURNING WRIST TO MOVE IN FRONT OF HORSE'S CHEST ("WHOA") OR BACK TO HORSE'S HIP ("WALK ON")
  - DURING MOUNT/DISMOUNT - "HEAD THE HORSE" (HANDS ON CHEEK PIECES OR REINS) OR STAND ON LEFT SIDE WITH CROP IN "WHO" POSITION
  - TO TURN EXTEND ARM, LOOK WHERE YOU WANT TO GO (TURN SHOULDERS), WALK WITH INTENTION PUSHING HORSE AWAY FROM YOU RATHER THAN PULLING HORSE ON TOP OF YOU
  - KEEP EYES UP
  - ENSURE PROPER SPACING BETWEEN HORSES
  - IN CASE OF FALLEN RIDER - MOVE HORSE AWAY FROM DOWNED RIDER, STAY WITH HORSE, REMAIN CALM
  - DURING EMERGENCY DISMOUNT - MOVE HORSE OUT AND AWAY
- DONT'S:**
- WALK IN FRONT OF HORSE - DRAGGING HORSE ALONG
  - WALK BEHIND HORSE'S GIRTH - GETTING DRAGGED BY HORSE
  - WRAP LEAD ROPE AROUND HAND OR DRAG END ON GROUND
  - LET HORSE CROWD YOUR SPACE
  - TURN ABRUPTLY
  - WALK BACKWARDS
  - WALK WITH HEAD DOWN
  - GRAP THE CLIP OR HAVE FINGERS IN RINGS
  - SPEAK TO RIDER OR SIDEWALKER EXCEPT IN EMERGENCIES



**SIDEWALKING  
RESPONSIBILITY: THE RIDER**

- DO'S:**
- DURING MOUNT: COUNTER WEIGHT ON OFF SIDE STIRRUP
  - MAINTAIN POSITION BY RIDER'S KNEE
  - ARM-OVER-THIGH HOLD - FINGERS GRAB SADDLE WITH FOREARM OVER THIGH (USED WHEN POOR BALANCE, ERRATIC MOVEMENT MEDICAL EMERGENCIES, FIRST TIME AT NEW GAIT, WHEN HORSE SHOWS FEAR)
  - HEEL/ANKLE HOLD - ALL 5 FINGERS INSIDE OF ANKLE (USED TO LEARN POSITING AND TO CORRECT LEG POSITION)
  - CLIFF HOLD - HOLDING ON TO PANT CUFFS RATHER THAN THE ANKLE
  - SPOTTER: REMAIN WITH ARM'S REACH WITH HANDS OUT OF POCKETS AND EYES ON RIDER LINED UP WITH SHOULDER
- AFTER ALLOWING 2-5 SECONDS PROCESSING TIME ONE SIDEWALKER MAY USE:**
- HAND OVER HAND PROMPTING
  - REPEAT VERBAL OR VISUAL INSTRUCTIONS - USING SHORT LANGUAGE
  - PROVIDE POSITIVE REINFORCEMENT
  - NOTIFY TEAM IF YOU NEED TO: SWITCH SIDES, TIE SHOE/STEP AWAY, HAVE SAFETY CONCERNS, OR SEE PARTICIPANT IN DISTRESS
- DONT'S:**
- PUSH RIDER OFF CENTER
  - PUT PRESSURE ON KNEE JOINT
  - GRAP WITH HANDS
  - TALK TOO MUCH

(From Thursday camp - - interesting video regarding how YOUR FORM WILL AFFECT the HORSE'S FUNCTION.

If your hips are tilted forward at the trot or canter - you will block the horse's ability to rise up. So remember HEELS DOWN sit with a following seat (Bracing back against the stirrups (toes down - stirrups behind the girth), pushes hip back in the saddle forcing rider to lead with the chest (lean forward) forward to rise up. Now on the forehand, with every stride they crash into back of saddle which will hurt the horse's back. (Bracing stirrups forward

<https://www.youtube.com/watch?v=-wLj9GbFbXc> - - - how your posture affect the successful trotting (0:00-3:00)

[https://www.youtube.com/watch?v=hRry\\_90nxHg](https://www.youtube.com/watch?v=hRry_90nxHg) — how your skeletal alignment affects the successful canter

\*\*\*

In horses born with Bad Conformation Issues, if the muscles are not trained well, and feet correctly trimmed & shod and/or back/withers padded to correct for the boney differences, the conformation issues will lead to injuries over time. As the parts that get the most stress will wear down faster and develop swelling, sprains, strains, or boney changes like arthritis.

## Emergency Dismount

During riding sessions, the instructor performs rider mounts and dismounts. However, in certain situations, the instructor may ask volunteers to perform an emergency dismount as follows:

- When an instructor calls for an emergency dismount, the horse leader halts and heads the horse.
- The sidewalker(s) informs the rider of the emergency dismount and makes sure the rider has removed their feet from the stirrups.

# Emergency Dismount

Leader brings horse to halt if possible

Rider/Sidewalkers take both feet out of stirrup

Rider drops reins

Sidewalker stands directly to side or slightly behind rider pelvis

Sidewalker wraps arms around rider trunk/waist

Sidewalker pulls rider's back to his/her chest - backing up to pull free from the horse

Gently lower rider to ground, protecting rider's head and neck

Horse leader moves horse away from rider



## **PATH Standards Review:**

Must have policy for the purpose of risk management planning, is there written evidence that general health and safety concerns have been identified and that there are established written procedures to respond to possible accident and emergency situations unique to the center and its services, related to each of the following categories:

These are available in our Policy Manual on our website - VOLUNTEER TAB - in fine print here

Other Standards: must complete application with liability and sign handbook; must wear ASTM-SEI helmet while mounted, driving or vaulting & proper clothing and footwear; assessed for ability to work with particular client/equine; oriented to role and needs, offer guidance and don't assume they understands or are familiar with the methods, but validate prior knowledge, what to do at our facility with manmade, and environmental hazards; fall standards and adaptive tack, age related concerns  
Training to include

1. Orientation to the facility, specialty programs and equine-assisted services in general?
2. Volunteer and personnel responsibilities?
3. Emergency procedures?
4. Confidentiality issues?
5. Safety rules and regulations?
6. Introduction to population served in program?

**We do not mount individuals under the age of 4, individuals with atlantoaxial instability (certain clients with Down's Syndrome, arthritis, etc); and spinal fusions/cervical ossification due to risk of catastrophic injury.**

Driving Standards:

Know and implement 4 Golden Rules of Driving:

- 1) never remove the bridle from an equine while still hitched to the vehicle
- 2) never remove reins from the bridle of an equine still hitched to a vehicle
- 3) never leave an equine that is still hitched to a vehicle tied up by itself
- 4) always have the able-bodied whip enter the vehicle first and be the last to leave the vehicle
- \*) never leave the gate open
- \*) never drive without a helmet

All lessons supervised by PATH Intl certified instructor...All participants wear a helmet...All personnel who mount and dismount have documented training...There must be a means of attaching a lead line...horse must be put to prior to anyone entering the vehicle...ABW mounts first - holding reins before participant enters and after exit and has a second set of reins to take control if needed... one client at a time... all personnel must understand emergency procedures....wheelchairs must be off, secured with quick releases and appropriate for horse and hitch...ABW must have 50+ hours experience be age 18 and trained on second reins.... Vehicle must be regularly maintained.

#### 4) Events:

**Upcoming Events:**

Private Event/ Birthday Parties: 6/21 (9-12) community center; 6/24 (230-430) family reunion ; CFS/CWS 7/11 & 14 (9-1)  
 8/22 Carriage Video  
 8/23 Mini Video  
 8/24 Riding Video  
 Trainings : 9/30+10/1  
 Camp: 6/26-30 & 7/24-28  
 Clean Up: Weekly in New Arena - Sundays 9:30 (Community Clean up 11/5)  
 Fundraiser : Poop Drop Aug 20 (Golf Ball Drop 6/17 & UW campaign Aug)  
 Photo Event: Halloween

**Daily Topics:** Need 10 different activities for 3 different stations (3 groups of 15). Please email [hhkwebsite@gmail.com](mailto:hhkwebsite@gmail.com) with confirmed volunteer days

#### CAMP BRAINSTORM

Theme: **Gaits & Skeleton**

Focus Plants: **Coconut, Sweet Potato/Yam**

|        |             |              |              |
|--------|-------------|--------------|--------------|
| Theme: | ART & CRAFT | MINI & GAMES | ARENA & BARN |
|--------|-------------|--------------|--------------|

|                                                                |                                                                         |                                                                                                                                                                                                                                                          |                                                                                        |
|----------------------------------------------------------------|-------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------|
| June 19 - Mon<br>Vocabulary                                    | Paint Horse head on<br>Coconut Frond Bases -<br>Teach markings & colors | Friendly/Porcupine<br>(back/hind/fore)<br><br>Drive- WHW<br><br>Coconut Ring<br>Casting/Shell Guessing<br>Game or Ball Kicking                                                                                                                           | W-H-W<br><br>Tack improv                                                               |
| June 20- Tue<br>Body Language, Herd<br>Dynamics, Communication | Weave Coconut Fronds -<br>Buggy Whips                                   | Porcupine (back/hind/fore)<br><br>Drive - Walk change of<br>Rein<br><br>*Mad - Libs/ Coconut<br>Bocce                                                                                                                                                    | Steer - Direct rein (vs<br>neck vs open)<br><br>Rein board<br>communicating with hands |
| June 21- Wed<br>Gait, Leading, Tie                             | Crayon Etchings //Stop<br>Motion animation/Collage<br>- Herd dynamics   | Yo-yo/Drive<br><br>Drive: WTW - Serpentine<br>Leaping Tying Roping<br>Racing<br><br>*Polo/Rope Halter                                                                                                                                                    | Backing<br><br>Bridle a kid                                                            |
| June 22 - Thur<br>Anatomy                                      | Paper Clay/Paper Mache                                                  | Ground Driving a friend<br>- cones (timing the turn)<br><br>Transitions within Gait<br><br>*Pass the coconut and<br>hop with it team relay<br><a href="https://www.youtube.com/watch?v=ofGPOcNyuh0">https://www.youtube.com<br/>/watch?v=ofGPOcNyuh0</a> | Transitions within gait<br><br>Lunge a friend                                          |
| June 23 - Fri<br>Hoof/Teeth                                    | Tie Dye: Gaits & Skeleton                                               | Float Video???<br><br>Dressage Course<br><br>Paint a Skeleton- Corn<br>Hole "Pit Shooting"                                                                                                                                                               | Trot - seated/posting<br><br>Bathing                                                   |

??Ideas for collaborations with other non-profit organizations - please share.

If you are involved in other organizations, how can we collaborate? "It takes a Village"

KORE Surf, Easter Seals, Rotary Club (West Kauai, Poipu, Kauai, Kapaa, Hanalei), Lions Club (North Shore, Koloa, Kauai, East, West), Kiwani Club, Key Club, Kauai Veterans Assoc/Ad/Council,, Business Associations (Lihue, Kapaa, West), United Way/HTLA Charity Walk,, Neighborhood Centers, YMCA, YWCA, Assisted Living Facilities, County Council, Hawaii Community Foundation, Kauai Area Agency on Aging - RSVP, Master Gardener, Humane Society, Kauai Path, Canoe Clubs, Hina Mauka, Habitat, Heart Assoc., Red Cross, Salvation, Children's Theatre, Historical Society, Food Bank, Scouts

## 5) Feeder Update / Volunteer Update

SEE NEW FEEDER AND VOLUNTEER CHECKLIST EACH TIME YOU COME

|           | MORNING | EVENING   |
|-----------|---------|-----------|
| SUNDAY    | Derrick |           |
| MONDAY    | Candice | Laura     |
| TUESDAY   | Nadine  |           |
| WEDNESDAY | Jim     | Malina    |
| THURSDAY  | Nadine  | Mike      |
| FRIDAY    | Nadine  | Christina |
| SATURDAY  | Jodi    | Mary B    |

## 6) Horse Update

**NO HAND FEEDING TREATS WITH CLIENTS - USE BOWLS - DISCOURAGES NIPPY BEHAVIOR**

**Grazing:**What to get them to graze the opened front acreage. Need to run temporary hot tape and truck water to the front.... More land clearance help requested. Any volunteers to run tape?

## 7) Public Relations Update:

**Events:** First Saturday: back on - Ana; Kress- Chris

**Media:how do we increase followers**

**Website:** videos to match the words posted under VOLUNTEER on website

**Facebook: need 2 posts a week (auto scheduled is fine) Wed at noon and Friday afternoon - Tara**

**Instagram: need 3 posts a week (M/W/F) - Tara**

**Twitter:**

Those in picture must have a signed photo release on record

**LOOKING FOR CARPENTERS/ENGINEER to reroof the horse stalls & the put a roof on the art and tack container.**

Applied for loads more grants - cross your fingers. Grants applied for to fund:

Lesson Programs- instructor pay, tack, feed, insurance, vet, farrier,

Mini Program: instructor education, instructor pay, halters,feed, insurance, vet, farrier care

Driving Program: horse and carriage

Veteran Program: scholarships/stipend equipment, tack,

Foster Youth Programs: scholarships

3-steps Capital Improvement: 1- Removing Concrete in Front Pasture 2- Covering:arena & stalls 3-

Irrigation to front 4- Off-grid Solar powered office with roof

## 8) Projects

**'Stall'port Project:** person stall, and carriage stall on the arena ends

### **Wash Rack: YIPPEE Its done**

**Front acreage pastures:** Volunteers to clear hot tape & run new tape on front pasture areas

**Pond trail t-post signage - in process by Alex once all the new t-post are in** ( Zoophonics)

**Container Project:** still need a coat of GacoFlex and/or a new roof placed on top

**Gravel Stall and Drive:** time for a new load

**Bridge across Canal** - on hold for now

**Compost:** needs now to be spread into medicine wheel

Please dump manure only in active pile... the one without the cones

**Sensory Riding Trails:** looking to clear 15+ wide path around entire perimeter, lay wood chips on trail with bermuda grass seed mixed in to establish soft footing not muddy trail & then plant trees and hedges and separate from pastures with interior pastures (Hawaiian, canoe, horse safe edible, and botanically interesting: variety of colors, shapes, textures, smells) for riders to enjoy --- Jim has planted 2 Lonomea and many Loulu palms already (and had to fence them off) and several more palms

**Medicine Wheel:** looking for gardeners to come on regular basis, a few plants (red ground cover, white/silver ground cover), aerial photo to HTML to create a meet the plants page on website, plant labels (ideally with QRL codes that link to website plant page)-- need to spread composted manure

**PATH & Other Certifications: NEED TO RECRUIT A FEW MORE INSTRUCTOR PROSPECTS**

**CPR & First Aid** - looking to put together a small (2-4 person course), cost \$30, time 7 hrs (combination of online and in person)---videos are uploaded and ready to go...

## 9) Hopes and Dreams: need list/ wish list/ to do list

Volunteers: Side-walkers, Horse-leaders, Feeders, Facility Maintenance Crew (with regular hours)  
Lightweight Tack-- for Chip and Rowdy

**STALL PANELS & CARPORT - get them painted and installed**

Tree & Rubbish Removal on all fencelines in last piece of forest--- in progress - - need a trailer to dump  
convoy - - any takers

Native Hawaii Trees and Shrubs to Border Cleared Trails - in progress

Fencing - in progress

Off-Grid Solar System to Power Office --- working on grants to create a stellar system but grants are never a sure thing--- we have a lead on KIUC wired in

Clear Span Building to Cover Arena and Stalls --- price jumped to about a million - - - we will back burner this one for a bit

**Tractor Attachments --- working on grants as we speak**

Solar Powered Pond Aerators--- any teachers out there want to make this a long term school project

10) Next Volunteer Meeting- July 9 LOOK FOR THE SAVE THE DATE  
EMAIL / FACEBOOK NOTIFICATION

\*Projects:

Sew Helmet Liners: XS - Red; SM - Orange; MD - Yellow; LG - Green; XL- Blue

<https://www.thesprucecrafts.com/helmet-liner-free-sewing-pattern-2978116>

“Sew” Aprons out of feed bags

Prep sew - horse dolls for a camp